

Eastern Express

July/August 2009

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From the Executive Director

Kathy Tooker

Making the Most of Meetings

If you spend the amount of time that I do in meetings, you begin to wonder if that is what your job all about. As we all know, we can come away from some meetings and feel that a lot was accomplished, your time has been well spent. However, there are also those times when you leave a meeting and regret having wasted your time with nothing accomplished, in fact, you may be more confused than ever. Librarians attend many meetings and so it is important to make your time count and be productive.

Many books have been written about holding effective meetings. One of the ways I have found to be useful is to establish ground rules first. Years ago, one group that I was a part of, set these simple ground rules that were used every time we met.

1. We participate as equals.
2. We help each other learn.
3. We listen to each other.
4. We do not talk too long and too often.
5. If we disagree, we do it with grace and tact.
6. We stick to the topic.
7. We have fun.

(continued on page 2)

Sump Memorial Library establishes an all Microsoft Windows 7® Laboratory

by John Seyfarth, Sump Memorial
Library, Papillion

On July 6, 2009, Sump Memorial Library in Papillion completed conversion of all 18 computers in its Laboratory to Microsoft Windows 7® Operating System (OS). The version installed is the Release Candidate 1, which is the final test version before formal release of the Operating System on October 22nd, 2009. The library has been testing the OS for several months, and it has behaved very well throughout the period, including the first beta test version. All applications that we have installed on its predecessor Microsoft

Window Vista® with the exception of one lockdown application work very well. The main problem with the lockdown application is that it cannot be installed on a working Windows 7® installation, but if the machine previously had Vista® installed, and an upgrade installation is made, the application works just fine on Windows 7®.



Our users in the Lab have had no problems using it, and the existing drivers and software for peripherals (printers, scanners, video cards, motherboards, sound chips, flash drives, etc.) have all worked very well. We are quite sure that the Sump has the first all Windows 7® lab in the State of Nebraska.

(continued on page 7)

(Making the Most.....continued from page 1)

These seven simple rules worked well for the group I was in at that time but may not work for every group meeting. A group should select their own ground rules to follow.

Pat Wagner, speaker at our 2009 ELS Annual Meeting, provided these guidelines for meetings in her handouts. She said when she was doing some consulting for NASA and the inspiration for following guidelines came from them. She also added that NASA read the guidelines before every meeting. If it is good enough for NASA, it should be good enough for library meetings.

Sample Guidelines for Meetings

For these to work, they need to be created and agreed upon by the group, there needs to be agreed upon consequences if they are not adhered to, and they need to be revisited at each formal meeting.



- Full attention and participation. Do not bring other work. Refrain from side conversation about private business during the formal meeting. Show up to work actively. Speak up in the room, so you can keep quiet afterwards.
- No war stories/no “day in court.” Stay concise. Keep in the present moment; speak only to the current issue on the table. Stay in the workplace mentality; this group is not your family or therapy. Speak only to add new information; do not repeat other people’s positions, and do not repeat information you have already presented.
- Share the time. Everyone has to have an equal share of discussion time in order for the group to succeed. Make it a point to ask other people for their opinions. Use “polling” and “straw polls” as ways of eliciting information from others. If you are a talker, give others explicit permission to interrupt you and move on. Stay disciplined so that they rarely have to remind you to be quiet.
- Stay productive. Work for a better future. Ask yourself if what you are about to say elicits the best from others and if it is a contribution that benefits the library. Your nonverbal demeanor should be easy to interpret as indicating that you are listening respectfully. If you dis-

agree strongly with someone, say, “I disagree strongly.” Ask for more information and clarification. There is never an excuse for yelling, pouting, heaved martyred sighs, whispered criticisms, violating confidences, or other emotionally intimidating behaviors. Ask for what you want in such a way as to make it easy as possible for the other person to say yes.

- Speak for only yourself during the meeting. Say “I”, not “we or they”. Do not answer for other people. Do not attempt to represent the opinions of others. Ask that complaints outside the group be presented in writing - no hearsay!

While we all spend hours each year in meetings, the above suggestions may help in making the meetings more productive.

And remember to start on time and end on time but also allow a little time for chatting as it will happen anyway.

Upcoming Events

August 7—CLICK Meeting, Gretna Public Library—9:30 am. Summer Reading—what worked and what did not work

August 14—ELS Board Meeting, Bennington Public Library—9:30 am.

August 17—DIRECT Meeting, John A. Stahl Library, West Point—9:30 am.

September 10-11—Youth Services Retreat at Camp Carol Joy Holling. Look for more information and a registration form soon.

October 9—ELS Board Meeting. Creighton University—9:30 am.

October 28—Preconference on Grief (see page 10)

October 29-30—NLA/NEMA Fall Conference, La Vista Conference Center

If you've got it, flaunt it – or, at least, market it.

by Marjorie Harrison, Panhandle Library System Coordinator

In a tough economy, libraries are more important than ever. Now is the time to show our communities why we are so valuable.

Vision statement to consider: *Increasing the visibility of Nebraska libraries through listening, communicating, and delivering services to enhance our communities.*

Note the similarities between this vision statement and the American Marketing Association's definition of marketing: *"Marketing is the activity, set of institutions, and processes for creating, communicating, delivering, and exchanging offerings that have value for customers, clients, partners, and society at large."*

This vision statement is all about marketing our libraries – informing our communities of the services, programs and resources that the public library offers.

Economics, Enrichment, Relationships: Why do people use your library? There are numerous ways to market our "product." Because libraries offer such a variety of resources and services, it is best to first identify the key "offerings" that you want to promote. People use libraries for many different reasons. The American Library Association has identified three primary motivations for using the library: 1. Economics, 2. Enrichment, 3. Relationships. Learn how the people in your community use the library, and find out why it is important to them.

Activities:

1. Visit ALA's @ Your Library website, www.atyourlibrary.org. Look at the information listed under the tabs at the top - "What's at the Library," "How do I use the Library," and "Why use the Library." Does your library provide the services, programs and resources identified by ALA? Do your patrons use the library for the reasons specified by ALA? Are there any issues affecting your community that may determine why/how the library is important?
2. Discuss the trends and data outlined in the 2009 State of America's Libraries report by ALA. The report is at <http://www.ala.org/2009state>. How does your library fit into the report? Do the findings regarding increased library usage reflect your library's usage? If not, why do you think it is different? Are children your heaviest users, why or why not? Does your library support gaming, why or why not? Based on the findings, can you identify new ways to reach the people in your community to better market library services, programs and resources?

3. Use the Nebraska Library Commission's Return on Investment Wiki to learn about ROI, and determine the value or economic impact of the library in your community. Create brochures or other types of promotional materials to publicize your findings.

Listen to the Community and Develop a Plan:

Libraries develop and initiate services and programs through strategic planning. This includes consulting with and listening to members of the community. The strategic plan is a guideline to follow for the future direction of the library. It addresses the goals of the library, and specifies the approach and activities the library will take to achieve its goals.

Activities:

1. Use the Future Search focus group questions to initiate your own focus group. Invite community members, library users, library staff, and trustees to talk about libraries and library service. The questions have no right or wrong answers, and you may build off one another's responses. For each focus group, there should be a facilitator and a recorder. The facilitator will ask the questions, without additional commentary, except to help in clarifying the question. The recorder will record responses to the questions on a flip chart. **FOCUS GROUP QUESTIONS**

- As a customer, staff person, and/or library user what are your expectations of the library?
- How are the roles of libraries changing?
- What are the key trends and issues affecting libraries?
- What library service needs and wants will you and your community have within the next five years?
- What knowledge, skills and abilities do you and your community need to be successful?
- Beyond your community whom do you want or need to partner with to be successful?

2. Design your own survey using Survey Monkey, <http://www.surveymonkey.com>. Place the survey on your library's website and/or make a PDF copy and distribute the survey to patrons in your library.

Forums for Listening and Communicating:

Whether you are eliciting or disseminating information about the library and/or library usage, there are several paths to lead you to your audience. Try surveys, blogs, focus groups, communication plans, online town meetings, and trainings.

System News

Papillion

Sump Memorial Library in Papillion, Nebraska, seeks a part time Youth Services Librarian with early childhood training and experience. The successful candidate has a bachelor's degree or is nearing completion; has at least one year of successful professional experience providing services, story times, and other programs to children under the age of 5 and their caregivers; has a working knowledge of current library technology; is available for an irregular schedule of 20 hours per week including evenings and weekends; is service-oriented; and has a creative, positive, and outgoing personality.

Starting salary is \$13.50 per hour, depending on qualifications. There are no additional benefits such as paid leave or insurance.

Application deadline is August 15, 2009. Position is open until filled. Send cover letter, resume and completed City of Papillion employment application

(http://www.egovlink.com/public_documents300/papillio/published_documents/Human%20Resources/Applications/Employment%20Application.pdf) to:

Robin R. Clark, Director
Sump Memorial Library
222 Jefferson Street
Papillion, NE 68046
robin.r.clark@gmail.com

Eloise Buhrman, Waterloo Public Library director for 17 years, passed away in her home on July 9, 2009. Eloise was very active in her community and church and was also a dedicated teacher.



Congratulations to the newly elected NEMA Board.

President Elect: Betty Meyer-Thayer
Central (Hebron) Public Schools

Treasurer: Lynne Wragge
Omaha Public Schools

Board-Member-at-Large:
Laura Pietsch-Bellevue Public Schools
Stacy Lickteig-Omaha Public Schools

Lyons

100 Years of Fashions Event and an afternoon tea was held at the Lyons Public Library. Many ladies came in hats and several of the delightful teens helped as



servers for the event. It was sponsored by Friends of the Library as part of the town's 125th anniversary celebration.

New System Member

The Nebraska State Historical Society Gerald R. Ford Conservation Center Library in Omaha is now a member of ELS. Nina Little is their librarian.

Calendars and Note Cards for Sale

Eighteen Carnegie Libraries are featured on an 18-month calendar and assorted note cards. Please go to the website www.elsne.org and look at the sample and prices. These can be ordered and will be available at the NLA/NEMA fall conference.

A HUGE thank you to our artist, **Ananda Spadt**. She is Joy Winkler's daughter. Ana generously shared her artistic talents for this project.

Ananda Spadt is an award winning artist in the journalism world. She recently moved from the position of graphic designer for the Hartford Courant to the Omaha World Herald.

This past year Ananda won 4 Society of News Design Awards. She is a native Nebraskan and received her BFA from the University of Nebraska-Lincoln. Ananda was raised to be an active library user by her mother. She has also visited all the branch libraries in Omaha and many libraries around the world.



A Career For Your Future—Library & Information Services Online Program

Central Community College is offering a new statewide online program for Nebraskans who want to work in libraries.

Students in the new library and information services (LIS) program will develop practical skills in acquisition, processing and circulation of all types of information resources. The focus will be on library management in small rural libraries as well as assistance in large more urban resource centers.

The LIS program replaces one that was offered jointly by Nebraska's six community colleges, with each college offering one or two courses online.

Dr. Dianna Parmley, dean of educational services at Central Community College-Columbus, said, "The quality of the course work was excellent but there were some logistical problems for students taking courses from several colleges, particularly when it came to financial aid opportunities."

Dr. Eric Jones, dean of educational services at CCC-Grand Island, developed a proposal for the college to offer all of the library information courses and make them available statewide. The chief instructional officers' council of the Nebraska Community College Association approved the proposal last summer.

Students completing the six LIS courses offered online by CCC will receive a certificate from the college and will meet Nebraska Library Commission requirements for Nebraska Public Librarian certification. The library courses were developed in cooperation with the Nebraska Library Commission.

"We've been delighted that CCC is stepping up to give this program some good central coordination and leadership," said Rod Wagner, director of the Nebraska Library Commission. "This is an important program because it provides education across the state for people interested in working in Nebraska libraries and provides a way for them to become certified."

Participants who complete the program will meet library commission requirements to work in a small Nebraska library. Public libraries must have a certified librarian to be eligible for state grants and for federal funds administered by the Nebraska Library Commission.

By completing additional requirements from Central Community College, students can earn an associate of arts degree designed to transfer to the University of Nebraska at Omaha, which offers three options for LIS transfer students. Questions regarding options at UNO can be directed to Dr. Rebecca Pasco, director of the library science program at rpasco@mail.unomaha.edu.

Library and information services courses offered by Central Community College will be available online when the 2009 fall semester begins in August.

For course descriptions, go to www.cccneb.edu/LIS.

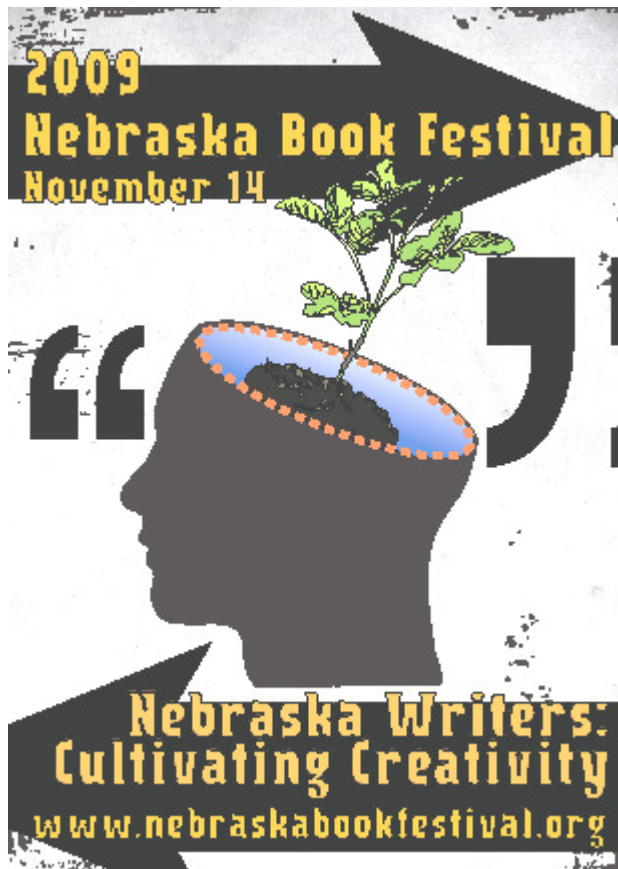
For information about enrolling in the program, contact Mary Young at CCC-Columbus at (402) 562-1296; toll-free at 1-877-222-0780, ext. 1296 or by e-mail at myoung@cccneb.edu.

FOR ADDITIONAL INFORMATION CONTACT:
DR. DIANNA PARMLEY
(402) 562-1267 OR 1-877-222-0780, ext. 1267



THIS CAREER

- Is in high demand
- Is fast paced
- Is highly rewarding
- Involves using technology
- Involves working with people



2009 Nebraska Book Festival Set for November 14 in Lincoln

Nebraska Writers: Cultivating Creativity, 2009 Nebraska Book Festival, November 14, 2009 will be held at the Nebraska State Historical Society's Museum of Nebraska History, 15th and P Streets, Lincoln, Nebraska. The festival will include a variety of literary activities. An awards luncheon will honor the winners of the Center for the Book's Mildred Bennett Award, Jane Geske Award, and Nebraska Book Awards. A selection of Nebraska writers will read from their 2009 works, along with readings from the winners of the Nebraska Book Awards. **Writers Workshops** will be offered free of charge. Teresa Lorensen of the Bess Streeter Aldrich Foundation will lead a book discussion of Aldrich's *A Lantern in Her Hand*, this year's enormously popular One Book One Nebraska selection (www.onebookonenebraska.org).

A Conversation with Three Poets will give Nebraska poets Ted Kooser, Bill Kloefkorn, and Don Welch the opportunity to share insights on reading and writing poetry. These long-time members of an intentional writing community will share insights on how they have supported each other's work through the years. Additional Nebraska author activities and plans for vendors are in the works. The Festival is sponsored by the Nebraska Center for the Book, Nebraska Humanities Council, and the Nebraska Library Commission.

Noted Nebraska Writers to Appear at the 2009 Nebraska Book Festival, November 14, 2009:



- William Kloefkorn
- Ted Kooser
- Don Welch
- JV Brummels
- Sean Doolittle
- Michael Forsberg
- Harley Jane Kozak
- The Loren Eiseley Society Readers
- Mary Pipher
- Hilda Raz
- Joe Starita
- Stephanie Grace Whitson

For more information see

<http://www.nebraskabookfestival.org> or contact Mary Jo Ryan, mjryan@nlc.state.ne.us, Nebraska Library Commission Communications Coordinator, 402-471-3434, 800-307-2665.

Scholarship Recipient Report

(Euemduan Osmera received a scholarship to attend the Eastern Library System Annual Meeting in June. As part of the award she was to submit an article)

It is a small world. I say this because I met up with Pat Wagner again after taking several of her workshops in Florida a couple years ago. Here I am among colleagues listening to Pat in Omaha, at the Eastern Library System Annual Meeting.

Pat Wagner, our key note speaker, is still a dynamic lecturer and her workshops are always thought provoking as we have here today: **Ethical Dilemmas: What Should You Do?**

I came away with several phrases and ideas from the workshop: transparency is ethical – make policy accessible and ordinary (if library's information gets out to the North Koreans, our Republic will still be safe); village rule – favors for friends (not good to do); safety of the stranger (our duty); and ethics vs. morality (not the same): ethics is the *study* of moral issues: good and evil, right and wrong.

Pat combined small group's sessions in between her lecture and the groups came up with stimulating discussion, which I enjoyed. Pat peppered her serious lecture with some humorous stories from her life and travels, including gentle kidding of neighboring Iowa. However, when she was in Florida, I do not remember her making fun of Nebraska or its librarians, a good testament of the dedicated people we have in our libraries; many people such as Kathy Tooker, Nancy Meyer and the Eastern Library System Board of Directors who gave me a scholarship to attend the annual meeting. Thank you. I urge others to apply for scholarships available through ELS. "It's a great thing."

"Library ethics is how you make and execute decisions, and treat people – every day...fair-minded choices can build trust, respect and support for your library" – Pat Wagner.

"If you hear my voice, clap three times" – PW.

Euemduan C. Osmera
Digital Tangible Media Cataloger
University of Nebraska Medical Center

(Sump Library....continued from page 1)

Windows 7® seems to run much better than the MS Windows Vista® that it replaces. Indeed, early on, the library purposely equipped two mechanically identical machines (same processor, motherboard, memory, hard drive, video card, DVD, and floppy drive) with in one case MS Windows Vista® and the other with Windows 7®. The Windows 7® machine starts about 90 seconds faster than the Vista® machine. The hard drive footprint for Vista is 23 GB and 10½ GB for Windows 7®. Applications seem to run faster on the Windows 7® machines, and there have been no bugs so far.

We are looking forward to upgrading our machines to the new OS in the fall when it is released. Libraries in Nebraska will be able to purchase upgrade versions of the Windows 7 from SoftChoice at about the same price as Vista (for any machines including staff). Libraries that are eligible for purchase of Microsoft OS's from techsoup.org will likely get a very reasonable price base on our past experience, but only for computers that are accessible to the public per Microsoft restrictions.

The test version of Windows 7® is indeed the best beta that Microsoft has ever produced. I remember the first beta of Vista® that even with a machine with sufficient "horsepower" required over fifteen minutes to boot up. The initial beta version of Windows 7® took just over two minutes to come up. Further, the Sump has tested it in several roles including library catalog, Internet, office applications, on a laptop, and on many lesser machines with as little as 1 GB of memory. It runs just fine on those machines, so long as there is at least a single core Pentium 4® processor on the machine.

Windows 7® development is in the capable management hands of Julie Larson-Green, Microsoft's Vice President of User Experience, who previously developed the friendly "Ribbon" interface that is on Microsoft Office 2007. The Sump is looking forward to the final release, and installation of the final product.

Worth Checking Out

Professional Collection Additions

Diversity Beyond the Obvious (DVD) Consider these questions:

- How can we recruit and retain diverse librarians?
- How can we create inclusive library environments in which all types of employees and learners feel welcome and involved?
- How do we foster an environment within our profession to include representatives of all of our constituencies?
- How do our practices in libraries reflect the diverse nature of our communities?

An Ounce of Prevention (DVD) This program emphasizes quality print and electronic resources as well as the roles and responsibilities of patients, library information professionals and health care professionals in the information seeking process. Join us in exploring various aspects of the health reference experience including the need to respect patient privacy, how to accommodate the cultural diversity of our clientele, matching the right types of resources to specific clients, and ways to successfully navigate tricky health reference situations. We'll also look at ways to promote the health resources and services that you offer.

To borrow either of these DVDs, please call the system office.



Track your Gas Mileage

With gas prices fluctuating wildly this summer, you or your patrons may want to start monitoring your gas mileage. Check out this cool site! You can sign up and track your mileage, see what kind of mileage others with the same make and model vehicle are getting and get tips on how to save your mileage. You can see how your mileage compares with EPA estimates and a discussion forum also offers ways to save. The site is free, so you can start tracking your miles today. Go to <www.fuelly.com>. There

is even a mobile version for adding data right from the gas pump: <m.fuelly.com>.

[Seen in *Stacks of News*, Southeast Kansas Library System, July-August 2009, who thanks Southwest Kansas Library System for the tip.]

Black Belt Librarian

Warren Graham, aka The Black Belt Librarian, is the Security and Safety manager for the Public Library of Charlotte and Mecklenburg County, North Carolina. At the Mountain Plains Library Association / Kansas Library Association Conference held in March 2009 in Wichita, Graham offered this advice from working with security for over 25 years.

1. The one rule that every library should have is: "This is not allowed: any behavior disruptive of library use."
2. All other rules follow from this rule. You do not need basic rules such as against stealing.
3. Treat everyone the same. Enforce rules with favorite patrons. Do not be harsher with least favorite patrons.
4. Guidelines for enforcing rules and good, repetitive staff training creates consistency in enforcing the rules.
- Library administration and the library board should know the rules and fully back the fair application of those rules.
- Staff needs to be held accountable for not enforcing rules.
- Staff should not talk about patrons when they are out front because it will expose staff biases.
5. Staff cause lots of problems by ignoring kids and teenagers.
- When kids enter the library, say hello.
- Just as you should be doing with adults, ask if you can help them.
6. Warren provided the following tips when telling people rules.

- Many kids, adults and, sometimes library staff, may not know how to act in a library. So first assume that telling people they are violating a rule is communication, not confrontation.
 - Approach people in a relaxed, confident manner.
 - Always maintain at least 18 inches between the patron and yourself.
 - When possible keep a table or chair between the patrons and yourself.
 - Don't apologize because this is a sign of weakness.
 - Give patrons a way to save face by starting the conversation with "I know you didn't know..."
 - Only discuss what behavior is not allowed. Do not respond to arguments of unfairness and claims of bias.
 - After stating the point, move on to give them a chance to comply. Do not stand there, hovering, waiting to see whether they comply.
 - If someone is asleep knock on the table or make some other noise to wake them up. Show concern by asking, "Are you ok" DO NOT TOUCH THEM.
7. Replace fear with "quiet awareness."
- "Quiet awareness" works using a 30-30-30 rule. For the next 30 days, every 30 minutes, stop what you are doing, just stand there and look around for 30 seconds. You don't need to walk around, just look around.

[taken in part from *CKLS Post*, Central Kansas Library System, March-April, 2009]

Warren Graham provides more detailed advice in a small book called **Black Belt Librarians: Every Librarians' Real World Guide to a Safer Workplace**. You can borrow the book from the ELS office.

The Regional Library Systems will be bringing in The Black Belt Librarian in the fall of 2010.



Vendor Discounts

The Nebraska Library Commission has arranged for discounts with a number of companies that sell library supplies and furnishings. All Nebraska libraries are eligible for these discounts. See their website for additional information <http://www.nlc.state.ne.us/netserv/discount.html>

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| • A. Rifkin Company— | • Ingram Lib. Services |
| • Ariel | • Listen & Live Audio |
| • Baker & Taylor | • 3M Tattle Tape Security Strips |
| • Bar Code Discount Warehouse | • Playaway Digital Audiobooks |
| • Barnes and Noble | • R.R. Bowker |
| • Blackwell's | • Software Choice (formerly Software Plus) |
| • Brodart | • The Library Store, Inc. |
| • DEMCO | • Vernon Library Supplies |
| • Gaylord | • Video Store Shopper |
| • Gumdrops Books | |
| • Highsmith | |



Friends meet at the American Library Association Conference held in Chicago on July 10-14 amidst 22,000 other librarians. Pictured above (L to R) are Kathy Tooker, Eastern Library System; Brenda Ealey, Southeast Library System; Robin Bernstein, Bellevue University, and Linda Schritter, Florida.

Linda is a past ELS Board member and worked at the College of St. Mary. We did not advise anyone on copyright; it was just a handy place to meet.

Sponsored by the Nebraska
Regional Library Systems

Oh Good Grief!

**Bereavement Issues
for Librarians**
October 28, 2009
La Vista Conference Center
10 am - 3 pm

Joy Johnson, presenter, along with her husband Marvin founded the Centering Corporation (www.centering.org) in 1977 to provide education and resources for the bereaved. The organization is dedicated to providing education on grief and loss for professionals and the families they serve.

Death is inevitable but not many of us are comfortable with it. Librarianship is one of the "helping professions" but few have had training in how to help people dealing with end-of-life issues. This workshop will provide tools and techniques for dealing with grief and grieving and will cover the following:

- Become "aware" of your own attitudes toward death
- Develop resources and techniques to use in assisting library customers dealing with the death of a loved one
- Improve ability to assist people facing a terminal illness through library services
- Recognize how mode of death affects responses (suicide, prolonged illness, multiple deaths, death of a child...all of those may alter people's attitudes)
- Find resources available in the community and other libraries
- Develop your library's collection to meet the needs of your users as they face end of life issues
- Storytelling
- Soup and salad demonstration of grief

Deadline to register - Monday, October 19th

Name_____

Library_____

Phone_____

Email_____

Cost: \$20 with lunch on your own Make check to: NRLS and mail to:

Eastern Library System
11929 Elm Street, Suite 18
Omaha, NE 68144

ktooker@windstream.net

3.5 hours of CE credit



**NLA PLTS Legalities and Public Libraries
Policies and Procedures Pre-Conference
LaVista Embassy Suites Conference Center
October 28th, 2009, 1:00 – 5:00 PM**



This pre-conference is a follow-up to the presentation on the same subject that was given by Adam Prochaska during the 2009 NLA Public Library and Trustee Section (PLTS) spring meetings in Wahoo, Bridgeport and Lexington. If you haven't sent him a copy or electronic copy of your library's policies and procedures, please do so by E-mail to aprochaska@hslegalfirm.com or by U. S. Mail to Adam Prochaska, Harding and Shultz P. C., L. L.O, 800 Lincoln Square, 121 South 13th St., P. O. Box 82028, Lincoln, NE 68501-2028. Adam will not attribute submitted policies/procedures to particular libraries, but they are very useful in making the pre-conference more effective.

The pre-conference registration fee is \$10.00. Application can be made using this form and sent to **Richard Miller, PLTS Secretary/Treasurer, Nebraska Library Commission, The Atrium, 1200 N Street, Suite 120, Lincoln, NE 68508.**

We will be limited in capacity to about 50 persons due to the size of the room available at the conference center, so early registrations are encouraged.

The deadline for reservations is Monday, October 19th.

If there are questions, please contact **Richard at the Commission, (402) 471-3175 or rmiller@nlc.state.ne.us**. If he is unavailable, contact **John Seyfarth, Sump Memorial Library, Papillion, NE 68046 at (402) 597-2050 or jseyfarth@sumplibrary.info**.

Please fill in the registration form below and enclose a check for registration made out to Nebraska Library Association Public Library and Trustee Section to Richard's address in the second paragraph above.

Name

Library

Address

City/State/Zip

E-mail

Phone

Resources For Youth Services Librarians & Media Specialists

Introduce babies and toddlers to the library in such a way to make it a pleasant and fun experience for all — the child, the caregiver, and the library staff. Many public libraries are offering lapsit programs for babies and toddlers already, but if your library is interested but hasn't made the plunge to start such a program the following resources may be of help you plan and implement the program. successfully.

Visit the Iowa State Library web page at www.statelibraryofiowa.org and click on Library Development and you will find information on:

- Getting Starting with Lapsits
- Resources for Lapsits
- Basic Program Structure
- Some Helpful Tips

For some sample programs all set to use from the Iowa State Library go to

<http://www.statelibraryofiowa.org/ld/youth-services/forlibrarians/lapsit/samplelapsits/>

Books suggested are:

- *Babies in the Library!* - Marino, Jane c.2003
- *Baby Rhyming Time* - Ernst, Linda L. c.2008 (NLC)
- *Lapsit Services for the Very Young: A How-To-Do-It Manual* Ernst, Linda c.1995 (NLC)
- *Lapsit Services for the Very Young II: A How-To-Do-It Manual* - Ernst, Linda c.2001 (NLC)
- *Reading with Babies, Toddlers and Twos; a Guide to Choosing, Reading and Loving Books Together* - Straub, Susan c.2006
- *What'll I Do with the Baby-o? Nursery Rhymes, Songs, and Stories for babies* - Cobb, Jane c.2007

(NLC) - available from the Nebraska Library Commission.



Read to me,
please

Eastern Library System has these titles to loan:

- *Books, Babies, and Libraries: Serving Infants, Toddlers, their Parents and Caregivers.*—ALA, Greene, 1991.
- *Storytimes for Two-Year-Olds*—ALA, Nichols, 1998.
- *Literate Beginnings: Programs for Babies & Toddlers*—ALA, Jeffrey, 1995.

Book Lists for Young Adults

YALSA (Young Adult Library Services Association) has annotated lists now available on their public side of their web site, including YALSA's Best Booklists 2009 that VOYA included in its April 2009 issue at www.ala.org/yalsa/booklists.

We the People Bookshelf

Public and K-12 school libraries can apply for a collection of books for young readers, all related to the theme A More Perfect Union. This collection will include titles appropriate for all reading levels, grades K-12. Selected books are also available in Spanish translation. The bookshelf will include a DVD edition of The Civil War, War, the award-winning documentary by Ken Burns, including the right to show the series to public audiences. Apply online **after** September 8, 2009 to January 29, 2010 by visiting www.neh.gov or publicprograms.ala.org/bookshelf. We the People Bookshelf is presented by the National Endowment for the Humanities in cooperation with the American Library Association.

*Note: The web sites are not up yet to apply.



CLICK Meeting

August 7, 9:30 am at the Gretna Public Library. Please contact Jean Slowinski if you are able to come - jean@cityofgretna.com

Youth Services Retreat

September 10-11
Carol Joy Holling Camp, Ashland

Annual Meeting Pictures

Pat Wagner, our
speaker for the
day →



Retiring Board Members, Denise Lawver and
Carrie Turner given flowers by John Seyfarth,
Board President ↓



↓ Going the Extra Mile Award Winners



Joy



Sam McMullen
Tekamah



Lois Schulenberg
Hooper

Winkler selling the Carnegie Library
Calendars and Note Cards ↓



Usborne
Books ↑

← Cornhusker
State Industries

Eastern Library System Board Minutes

Thompson Alumni Center – UNO Campus

June 12, 2009

Board Members: John Seyfarth, Robin Bernstein, Joyce (Keber) Neujahr, Scott Berryman, Rosa Schmidt, Carrie Turner, Kathy Tooker, Nancy Meyer, Marie Reidelbach

Joyce Neujahr motioned to approve the minutes from the April 10, 2009, meeting. Robin Bernstein seconded. Motion carried to approve the minutes as written.

Treasurer's reports for April and May 2009 were reviewed. The \$150 credit card return was for a credit card bank reward. The reports were approved to be filed for audit.

Administrator's Report included (see written report)

- Kathy attended the American Library Association's legislative briefing and visited all the Nebraska senators and representatives office on library issues May 9 -13. She encouraged the senators and legislators to support LSA funds and, of course, libraries.
- ELS will lease a Subaru Legacy for three years which Kathy will pick up on June 19th.
- In July, 25 people, including Kathy, have signed up for the charter bus to attend the American Library Association Conference in Chicago.
- 30 people have signed up for the Library Leadership Institute to be held on July 20-24.
- The ELS office moved into their new quarters. The space is wonderful and Kathy encouraged Board Members to stop by anytime.

Committee Reports

Nominating

Robin Bernstein reported that electronic ballots were emailed to all Eastern Library System members on May 1, 2009. Of the approximately 170 ballots emailed and 2 snail mails 38 were returned. Elected to the ELS Board of Directors for a three year term, 2009-2012 is Gail Formanack, Director of Library Services, Omaha Public Schools and David Privitt, Media Specialist from the Wahoo Public Schools. Reelected for a second term is Marie Reidelbach, Associate Director for User Services, McGoogan Library of Medicine and Robin Bernstein, Director, Freeman/Lozier Library, Bellevue University.

Fundraising

Marie Reidelbach reported on the Fundraising Committee projects so far this year.

Thank you to Sam McMullen and Joy Winkler for their basket donations for the raffle at today's ELS annual meeting. Also a very special thank you to Joy Winkler's daughter, Annie, for her beautiful hand drawings of selected Carnegie Libraries for the new fundraising campaign "Celebrating Nebraska Carnegie Libraries".

Old Business – None

New Business

Election of Board Officers

The Board Members agreed to keep the same slate of officers which includes:

John Seyfarth – President

Robin Bernstein – Vice President

Marie Reidelbach – Secretary

Scott Berryman - Treasurer

2009-2010 Budget Draft

Kathy shared the Nebraska Library Commission will let them know soon about funding of the Library Systems. Scott Berryman complimented the ELS staff for their excellent budget reports. Marie Reidelbach moved to approve the 2009-2010 budget, Rosa Schmidt seconded. Motion carried. The budget was approved.

The ELS office will be closed the week before July 4th.

Next Meeting:

August 14, 2009—9:30 am

Bennington Public Library

Respectfully submitted,
Marie Reidelbach
ELS Board Secretary

ELS Board Meetings

October 9, 2009—Creighton University, Omaha
December 11, 2009— Early Childhood Training Center, Omaha
February 12, 2010—Omaha Public Library, Elkhorn Branch
April 9, 2010—Lyons Public Library